

Maine School Administrative District No. 49

School Board Meeting Minutes

8 School Street, Fairfield, ME 04937
207-453-4200

MINUTES

December 20, 2018

A meeting of the M.S.A.D. #49 Board of School Directors was held on December 20, 2018 at Lawrence Junior High School.

I. The school board meeting was called to order by Chair, Shelley Rudnicki, at 7:00 p.m.

II. Roll Call & Declaration of Quorum

Boutin	: Present	Flood-Gerow	: Present	Michaud	: Present
Boyden	: Present	Knox	: Present	Rudnicki	: Present
Caverly	: Present	Kugelmeyer	: Present	Toto-Lawrence	: Present
Chesley	: Absent	Liberty	: Absent	Student Rep.	
Dumont	: Absent	Martin	: Present	Hersey	: Present

Pledge of Allegiance

Lawrence High School Band Director introduced Nathanael Batson – an outstanding trumpet player from the high school. Nathanael performed the national anthem on his trumpet for the board and was awarded the Superintendent’s student of the month award.

Terry Michaud was award a bell for his years of service to the district as a school board member. He has been a valuable member. Terry has served on the board since November 2014.

III. Approval of Minutes

18-12-01

Motion by Martin, 2nd by Caverly to vote to accept the corrected* minutes from the November 15, 2018 board meeting. Passed 9/0/1.

*corrected Kugelmeyer attendance from present to absent

IV. Citizen Input

Chair Rudnicki reminded everyone that schools are still looking for box tops. Clothes closets for grades 7-12 and elementary students are always taking donations. Christmas for teens supplied 80 students with Christmas gifts this year. The Dollar General store generously donated \$10,000 to Clinton Elementary to use towards literacy and computer programs.

V. Old Business

State of Maine Department of Health and Human Services notified the district that they had not received Albion Elementary water test results and the school was in violation. It was a misunderstanding, and the State now agrees that we are in full compliance.

VI. New Business

18-12-02

Motion by Martin, 2nd by Caverly to vote to award a contract for District Strategic Planning to the New England School Development Council (NESDEC. Phase I at \$11,895 and optional Phase II at a fixed fee of \$195/hour – total not to exceed \$15,000. Passed 6/3/1.

18-12-03

Motion by Knox, 2nd by Flood-Gerow to vote to award a contract for district facility heating oil to Snowmen's at the rate of \$2.043 for the duration of 18 months from January 2, 2019 through June 30, 2020 as recommended by the Finance & Facilities Committee. Passed unanimous.

18-12-04

Motion by Knox, 2nd by Boutin to vote to award a contract for district diesel fuel to Daniel Burke at a rate of \$2.100 for the duration of 18 months from January 1, 2019 through June 30, 2020 as recommended by the Finance & Facilities Committee. Passed unanimous.

18-12-05

Motion by Knox, 2nd by Boutin to vote to amend previous motion (18-12-04) to read: award a contract for district diesel fuel to Daniel Burke at a rate of \$2.100 for the duration of 24 months from January 1, 2019 through December 31, 2020 as recommended by the Finance & Facilities Committee. Passed unanimous.

By consensus, the board agreed the vote to authorize roof repairs to G&E Roofing for \$4,500 would be for information only, no vote required.

Resignations/Retirements

Resignations: Jessica Roy, Educational Technician II – 12/14/18
Audrey Martincic, Educational Technician II – 11/20/18
Melissa Zawistowski, Educational Technician II – 12/21/18
Katherine Smith, Grade 4 Teacher @ Benton – 12/21/18
Megan Hutchins, Guidance/Social Worker @ LHS – 1/1/19

Retirements: Sandra Mitchell, Literacy Coach – June 2019
Dennis Bubar, Reading Recover Teacher – June 2019
Patricia Mealey, Educational Technician II – June 2019
Marcia Buck, Educational Technician II – June 2019
Linda Denis, Educational Technician II – June 2019

Appointments

18-12-06

Motion by Martin, 2nd by Caverly to vote to offer teaching contracts to Michael Drouin, Grades 7-12, Mathematics and Gifted and Talented and Jordan Turner, Grade 4 Elementary Classroom Teacher. Passed unanimous.

Student Report

Student Representative Hersey reported that 25 families received Thanksgiving Baskets this year through the efforts of the district and board member Tim Martin. The Christmas for Teens program was a huge success, with Mrs. Thomas organizing the event and helping to support of over 80 students in receiving Christmas gifts this year. October Superintendent Unsung Hero, David Alley spent time with history students; discussing his experiences in the Vietnam War. Mr. Alley is finishing up his high school diploma and at the same time helping current high school students finish their work needed for current high school credits.

Superintendent 100-day Report

VII. Standing Committees Reports

a. Educational Programs

- i. District Gifted and Talented Program Proposal (**Information**)
- ii. Virtual High School Guidelines (**Information**)
- iii. 2018-2019 District Professional Development Standards and Plans (**Information**)
- iv. Professional Development Plan - Early Release on Friday, December 14 (**Information**)

b. Finance & Facilities

- i. Oil Contract (**Information**)
- ii. Roles & Responsibilities of the committee (**Information**)
- iii. Lean in School Facilities (**Information**)
- iv. Maintenance & Replacement schedules (**Information**)
- v. Report out on Food Cupboard (**Information**)
- vi. Inventory of goods per building (**Information**)

c. Policy & Planning

- i. Vote to approve the Child Sexual Abuse Prevention and Response Policy. (Code: JLFA) (**Vote Required. Second Reading**)
- ii. Vote to approve the Student Wellness Policy. (Code: JL) (**Vote Required. Second Reading**)
- iii. The M.S.A.D 49 Policy Review Cycle (**Information**)
- iv. Bullying and Cyberbullying in Schools (CODE: JICK) (**Vote Required. First Reading**)
- v. Student Drug, Alcohol and Tobacco Use (CODE JICH) (**Information**)
- vi. Student Substance Abuse K-12 (CODE JFCI) (**Information**)
- vii. Tobacco Use by Students (CODE JFCG) (**Vote Required. First Reading**)
- viii. Rules for Student Use of Cellular Telephones and Other Electronic Devices (CODE JFCK-R) (**Vote Required. First Reading**)
- ix. Homework (Code IKB) (**Vote Required. First Reading**)

18-12-07

Motion by Knox, 2nd by Kugelmeyer to vote to approve the second reading of Policy JLFA – Child Sexual Abuse Prevention and Response. Passed unanimous.

18-12-08

Motion by Knox, 2nd by Kugelmeyer to vote to approve the second reading of Policy JL – Student Wellness. Passed unanimous.

18-12-09

Motion by Knox, 2nd by Kugelmeyer to vote to approve the first reading of Policy JICK – Bullying and Cyberbullying in Schools. Passed unanimous.

18-12-10

Motion by Martin, 2nd by Kugelmeyer to vote to approve the first reading of Policy JFCG – Tobacco Use by Students. Passed unanimous.

No Motion to approve the first reading of Policy JFCK-R – Rules for Student Use of Cellular Telephones and Other Electronic Devices.

18-12-11

Motion by Knox, 2nd by Caverly to vote to table Policy JFCK-R and send back to Policy Committee for further review. Passed unanimous.

18-12-12

Motion by Boutin, 2nd by Caverly to vote to approve the first reading of Policy IKB – Homework. Passed 8/2/0.

VIII. Superintendent's Report

A. Superintendent's Recognition Awards

- i. Student Leadership
 1. Trumpet Student
- ii. The Unsung Hero
 1. Terry Michaud

B. Principal's Culture and Climate Report:

- i. Albion Elementary
- ii. Fairfield Primary
- iii. Benton Elementary
- iv. Clinton Elementary
- v. Lawrence Junior High School
- vi. Lawrence High School

C. Personnel Report:

D. Financial Report:

E. Enrollment Report: Total District Enrollment: As of 11/30/2018 is 2113

F. Communications

- i. Maine Department of Education Board Meeting, December 12, 2018
- ii. A School Guide to Implementing Maine's Child Sexual Abuse Prevention Policy
- iii. Lawrence High School Art Students Help Decorate National Christmas Tree
- iv. High School Student Emily Bartley has been accepted to the All Eastern Music Festival in April. She was chosen from a pool of 1600 students. Emily will be singing in the mixed choir as one of Maine's representatives.
- v. "Congratulations to the LJHS LEGO Robotics Team and their coaches for their, all day long, Saturday competition in Jay! They worked hard and well

together, earning them a 1st place trophy with Core Values and an invitation to the State competition on Saturday, Dec. 8! This is our 4th year with LEGO Robotics and our 4th year invited to States! Keep working hard and making our school proud!"

IX. Other Business

18-12-13

Motion by Knox, 2nd by Kugelmeyer to vote to approve continuation of Superintendent's contract as negotiated per 1 M.R.S.A. Section 405(6). Passed unanimous.

X. Adjournment

18-12-14

Motion by Kugelmeyer, 2nd Flood-Gerow to vote to adjourn the meeting. Passed: unanimous.

The meeting adjourned at 9:05 p.m.

Respectfully,



Reza Namin, PhD
Secretary to the Board

The next meeting of the M.S.A.D. #49 Board of Directors will be January 17, 2019 at 7:00 pm at Clinton Elementary School.